

BYLAWS OF THE UPPER EASTERN CHAPTER OF THE TENNESSEE BUILDING OFFICIALS ASSOCIATION

ARTICLE I – NAME AND PURPOSE

SECTION 1: The organization shall be known as the Upper East Tennessee Building Officials Association (UETBOA).

SECTION 2: The objectives of the UETBOA shall be;

- A. Educate and motivate membership,
- B. Promote public awareness,
- C. Promote Building and Fire Codes,
- D. Address regional problems,
- E. To promote and strengthen TBOA,
- F. To promote and strengthen the International Code Council.

SECTION 3: The UETBOA is a non-profit, non-political association.

ARTICLE II – MEMBERSHIP AND VOTING

SECTION 1: There shall be the following four (4) classifications of membership.

Active Membership: A building official, assistant building official, field inspector, or other municipal, state or county employee actively engaged in the administration and enforcement of building codes, zoning requirements and fire regulations upon payment of dues at the rate established herein for active members.

Associate Membership: An organization, association, institute, corporation, partnership, manufacturer, architect, engineer, builder, contractor, planner, or other related group upon payment of dues at the rate established herein for associate members.

Retired Membership: Any past active or associate member who has retired.

Honorary Membership: May be held by any person who has rendered outstanding services to the Association. An honorary member shall be proposed by the Board of Directors and confirmed by a majority vote of the active membership present at a meeting. Honorary members shall have all the rights and privileges of an active member except voting and holding office.

SECTION 2: Only active members shall be entitled to vote. Any member may make, or second, a motion and shall be entitled to participate in all discussions and to serve on any committee.

ARTICLE III – BOARD OF DIRECTORS

SECTION 1: The property, business affairs and policies of the UETBOA shall be under the control of a Board of Directors consisting of five (5) members; a President, Vice-President, Secretary/Treasurer and two (2) members, all of whom shall be active members at the time of their election to and during their tenure in office.

SECTION 2: The President shall preside at all meetings of the UETBOA and at meetings of the Board of Directors. In the absence of the Present the Vice-Present shall preside.

SECTION 3: The Secretary/Treasurer shall maintain the files and records of the Chapter and shall act as the custodian of all funds.

ARTICLE IV – MEETINGS

SECTION 1: Regular scheduled meetings shall be held on the fourth (4th) Thursday of each month (excluding November) at a time and place so designated.

SECTION 2: Called meetings may be held at a time and place, as may become necessary, at the discretion of the President.

SECTION 3: The first meeting of each calendar year shall be designated as the Annual Meeting. Prior to the Annual Meeting, the President shall appoint a Nominating Committee composed of three (3) active members who shall submit to the membership present, at the Annual Meeting, nominations for the Board of Directors. Election of the board members shall be completed by the close of the Annual Meeting.

ARTICLE V - ANNUAL FEES

SECTION 1: The annual fee for Active Membership in the UETBOA shall be \$30.00. Jurisdictions with more than five (5) full-time employees shall be entitled to register all qualified persons, at no additional charge, as Active Members. Jurisdictions with multiple divisions/departments shall be considered separately. The annual fee for Associate membership shall be \$50.00. Retired and Honorary members will be placed on the mailing list and no fee will be assessed.

SECTION 2: Annual Dues;

Active Members \$30.00

Jurisdictions with five (5) or more members \$150.00*

Associate Members \$50.00

Retired Members No Fee

Honorary Members No Fee

* Note: Jurisdictions with more than five (5) full-time employees shall be entitled to register all qualified persons, at no additional charge, as Active members however, jurisdictions with multiple divisions/departments shall be considered separately.

SECTION 3: Any member who has unpaid dues as of April 1st of each year will be subject to removal from membership.

ARTICLE VI – ANNUAL AUDIT

SECTION 1: The Board of Directors shall appoint a committee to conduct an audit of the books and business affairs of the UETBOA at the close of each calendar year.

ARTICLE VII – AMMENDMENTS TO CONSTITUTION/BYLAWS

SECTION 1: In order for amendment(s) to be considered, at the Annual Meeting, they shall be presented in writing to the Present sixty (60) days prior to the Annual Meeting. The proposed amendment(s) may then be discussed and voted on at the Annual Meeting. Unless provided

otherwise, the amendment(s) must be passed by a three-fourths (3/4) majority vote of the Active members present at the Annual Meeting.

SECTION 2: The bylaws may also be changed, or amended, by a two-thirds (2/3) vote of the Board of Directors in attendance at any regular scheduled or called meeting. Any such change(s), or amendment(s), approved by the Board of Directors, shall be ratified by a simple majority vote of the membership present at the next Annual Meeting, or they will become null and void.

Last Revised 01/23/14 (Approved)